

RESOLUTION NO. 16-065

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING A WORK ORDER UNDER THE CITY'S GENERAL SERVICES CONTRACT WITH D.N. HIGGINS, INC. IN A TOTAL AMOUNT NOT TO EXCEED \$322,677.39 FOR THE MILL AND PAVE OF 10TH AND 12TH STREETS BETWEEN FLAGLER AVE AND PATTERSON AVENUE, AND OF PATTERSON AVE BETWEEN 10TH AND 12TH STREET; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution No. 15-292, the City Commission approved a three-year General Services contract with Douglas N. Higgins; and

WHEREAS, City staff has identified an opportunity to work jointly with Florida Keys Aqueduct Authority (FKAA) on roadways which have been impacted by construction associated with water main replacement, which will result in savings of approximately 23% of the full cost of roadway restoration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That a work order for the mill and pave of 10th and 12th Streets between Flagler Ave and Patterson Ave, and of Patterson Ave between 10th and 12th Streets, under the City's General Services Contract with Douglas N. Higgins, Inc. is hereby approved in an amount not to exceed \$322,677.39.

Section 2: That funds from Account No. #4102-541-6300 the (Citywide Paving Program) will be used for this project.

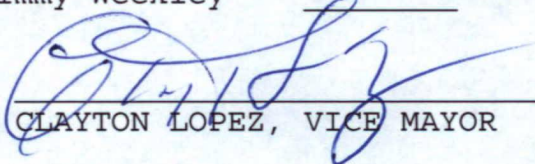
Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 17 day of February, 2016.


Authenticated by the Presiding Officer and Clerk of the Commission on 18 day of February, 2016.

Filed with the Clerk on February 18, 2016.

Mayor Craig Cates	<u>Absent</u>
Vice Mayor Clayton Lopez	<u>Yes</u>
Commissioner Sam Kaufman	<u>Yes</u>
Commissioner Richard Payne	<u>Yes</u>
Commissioner Margaret Romero	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Absent</u>


CLAYTON LOPEZ, VICE MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

EXECUTIVE SUMMARY

Date: February 3, 2016

To: Jim Scholl, City Manager

From: Gary Volenec, P.E. Engineering Department

CC: Greg Veliz, Assistant City Manager
Sarah Spurlock, Assistant City Manager
James Bouquet, P.E., Director of Engineering

Subject: Approve Work Order to D.N. Higgins under the General Services Contract to pave 10th Street, Patterson Avenue and 12th Street in conjunction with FKAA pavement restoration work for \$322,677.39.

Action Statement

This Resolution would approve a Work Order to D.N. Higgins, Inc. under the General Services Contract to mill and pave 10th and 12th Streets between Flagler Avenue and Patterson Avenue, and Patterson Avenue between 10th Street and 12th Street in conjunction with Florida Keys Aqueduct Authority (FKAA) pavement restoration activities.

Background

The City had previously executed a General Service Contract with D.N. Higgins, Inc. (Higgins) under Resolution 15-292. FKAA has historically "piggy backed" on this contract with Higgins for utility trench repair. FKAA has completed a lengthy pipe replacement project in the area of 10th and 12th Streets between Flagler Avenue and Patterson Avenue, and Patterson Avenue between 10th Street and 12th Street. To repair the pavement, FKAA will be milling and paving for trench restoration along the identified streets. The City has the opportunity to work jointly with FKAA to provide a full width restoration of roadways in neighborhoods that have been impacted by construction associated with the water main replacement for a long time.

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EXECUTIVE SUMMARY

To facilitate coordination with FKAA and reduce future City costs to repair the entire pavement width, the City will utilize D.N. Higgins for this work also. Therefore, staff is recommending approval of the attached Work Order in the amount of \$322,677.39 to allow the full width restoration of the identified roads. The joint participation on this project with FKAA participation allows the City to save approximately 23% of the full cost of roadway restoration.

Purpose and Justification

The City of Key West "Pavement Management Analysis Report" dated June 15, 2012 provided for a ranking system of City streets in need of repair and maintenance. The majority of these streets (portions of 10th and 12th Streets and Patterson Avenue) had been previously identified for repaving prior to the construction activities undertaken by FKAA.

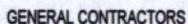
The improvements and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to continue the maintenance and improvements of its streets. (Strategic Plan "Infrastructure" Goal 4). The approval of this Work Order will allow the City to continue the progress made in providing for an improved drivable roadway network for the citizens and visitors to our City.

Financial Issues

The current Fiscal Year 2016 Budget provides for funding of this project under Account #102-4102-541-6300 (2016 City Wide Paving Program) as infrastructure improvements.

Recommendation

Authorize the City Manager to execute this Work Order for \$322,677.39 to D.N. Higgins to allow joint participation with FKAA in the milling and paving of 10th Street, Patterson Avenue and 12th Street.



- REGIONAL OFFICE**
5707 College Road
Key West, FL 33040
(305) 292-7889 - FAX: (305) 292-7717

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RESOLUTION NO. 15-292

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AWARDING CONTRACTS ON A WORK ORDER BASIS TO TWO BIDDERS IN RESPONSE TO INVITATION TO BID (ITB) NO. 15-021 FOR GENERAL UTILITIES SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS UPON ADVICE OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued an Invitation to Bid for firms capable of providing general utilities construction-related services; and

WHEREAS, two firms submitted responses on September 2, 2015, and city staff reviewed the responses, and determined both firms to be qualified, and recommended that the City engage each one on a Work Order basis;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That an award of contract, based upon the responses to ITB #15-021 for general utilities services submitted by DN Higgins, Inc. and Charley Toppino & Sons, Inc. is each hereby approved.

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts with each of the companies in substantial conformance with the bid documents, upon advice and consent of the City Attorney, for a term of three (3) years, with an extension of up to two years.

Section 3: Specific work orders issued pursuant to the contracts shall comply with the City's procurement guidelines.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held
this 7th day of October, 2015.

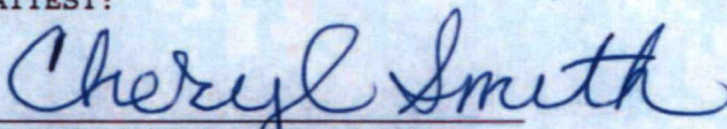
Authenticated by the Presiding Officer and Clerk of the
Commission on 8th day of October, 2015.

Filed with the Clerk on October 8, 2015.

Mayor Craig Cates	<u>Yes</u>
Vice Mayor Mark Rossi	<u>Yes</u>
Commissioner Teri Johnston	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Absent</u>
Commissioner Jimmy Weekley	<u>Yes</u>
Commissioner Tony Yaniz	<u>Yes</u>


CRAIG CATES, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

Date: September 10, 2015
To: Jim Scholl, City Manager
From: Janet Muccino, Project Manager
Subject: Approving the award of the General Utilities Services Contract (ITB # 15-021) to DN Higgins, Inc. and Charley Toppino & Sons, Inc.

Action Statement

This Resolution would approve awarding two 3- year contracts to DN Higgins, Inc. and Charley Toppino & Sons, Inc. to provide general utilities construction-related services to the City of Key West on a unit cost, as requested basis.

Background

General Utilities Services Contracts (GUSC) has been utilized by the City of Key West since 1992 for the purpose of general installation, repair and replacement of storm and sanitary sewer systems, sidewalks and other miscellaneous municipal work. As the City establishes locations and scopes of work where repairs are necessary, project specific purchase orders are issued. The current GUSC expires December 1, 2015.

The GUSC is a competitively bid, 3-year unit cost contract. Bid prices remain in effect for a period of twelve months from contract execution. The contract provides for yearly unit price increases based on the most current Consumer Price Index (CPI-U US chart).

In response to Invitation to Bid (ITB) # 15-021 issued by the City in July 2015,

Key to the Caribbean - Average yearly temperature 77° F.

two bids were received on September 2, 2015. Bids from both DN Higgins, Inc. (DNH) and Charley Toppino & Sons, Inc. (CTS) were reviewed by staff and deemed responsive. The bid tabulation and comparison matrix are attached.

Purpose and Justification

The current GUSC held by DNH expires on December 1, 2015. A new agreement is required to facilitate timely response to emergency repairs, American's with Disability Act (ADA) compliance requirements (e.g., sidewalks) and other time-sensitive projects as identified by staff.

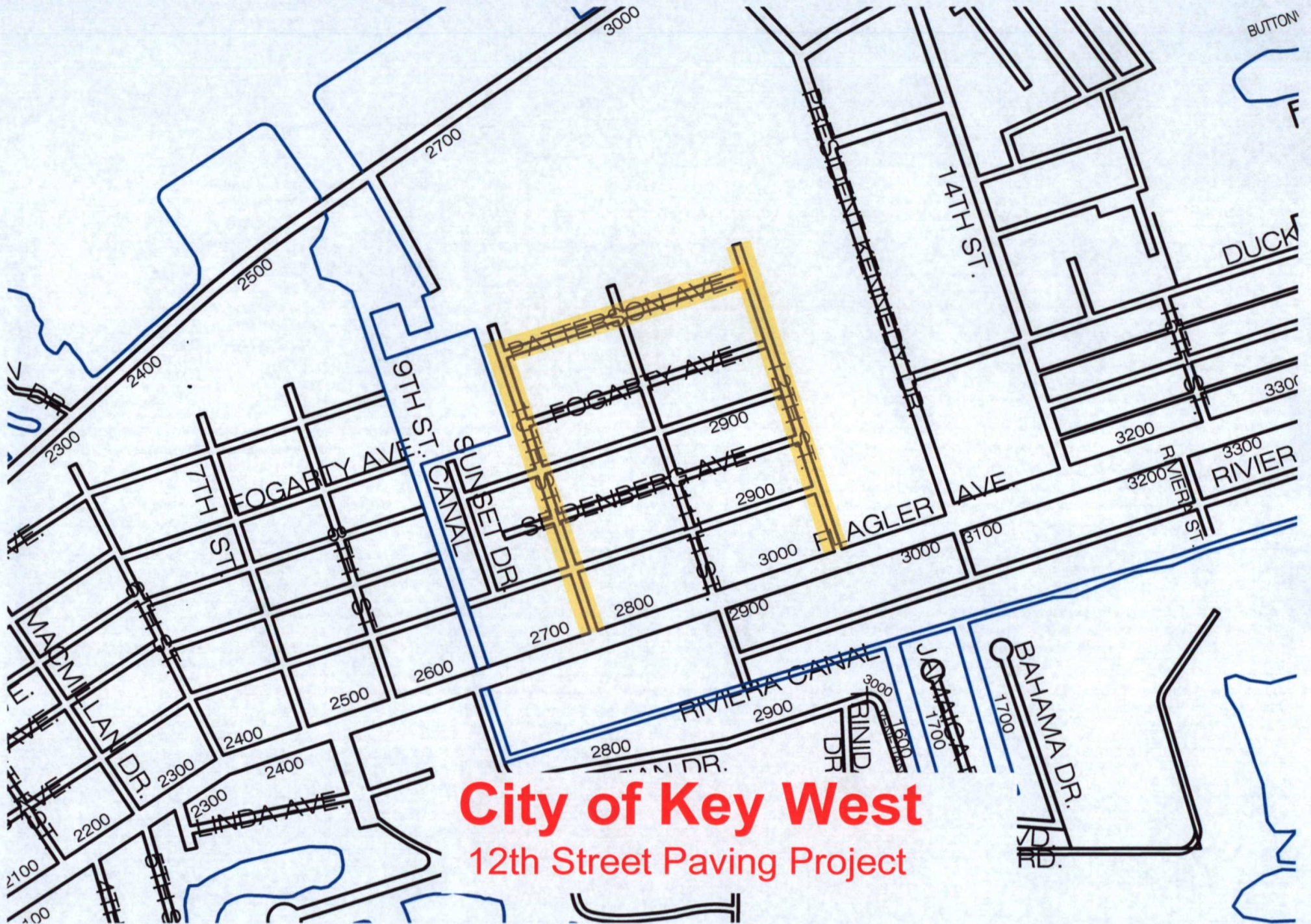
The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" Goal #4).

Financial Issues

Award of the General Utilities Services Contract (ITB #15-021) has no financial impact to the City until a project-specific Work Order is issued.

Recommendation

To provide adequate resources and response capabilities, Staff recommends awarding the General Utilities Services Contracts to both DN Higgins, Inc. and Charley Toppino & Sons. Individual project assignments will be authorized by via Work Orders.



City of Key West
12th Street Paving Project